

INSTITUTE OF CIVIL PROTECTION & EMERGENCY MANAGEMENT



The ICPEM Annual Award of Excellence

The ICPEM Annual Award of Excellence recognises significant contributions in the field of emergency management. The intention is to formally acknowledge activities undertaken which are in keeping with the aims and objectives of the ICPEM and also to encourage further activities in fulfilment of these (see below).

Guidelines/Rules for the Award

The Executive Committee of the ICPEM shall act as Awards Committee and shall consider nominations for the award on an annual basis

Nominations for the award may be based on contributions to the field in various forms, including research activity/publications, programme and policy advancement and/or professional development of the field. The form of contribution is deliberately non-prescriptive in recognition of the fact that contributions to this field may vary while still meeting the broad intentions of the award.

In order to be considered for an award a nominee's work must be evidenced through a written nomination (see attached nomination form: Appendix A).

- Nominators and nominees need not be members of the Institute.
- The awards committee will itself generate nominations as well as obtaining them in whatever way it deems feasible from the broader emergency management community
- Anyone wishing to be considered as a nominee themselves must be supported by a formal nominator
- Members of the Awards Committee may not be considered for the Award during their time of office
- A nominee considered in one year but not given the award is eligible during future years
- There will be no more than one award a year.
- While possible, nominations are to be considered every year. No award need be made if the Committee decides that none of the nominations in any given year meet the established criteria.

Criteria for Evaluating Nominations

A nomination will be considered eligible for this award on the basis of the extent to which the awards committee is satisfied that it meets the following criteria:

1. The nominee presents a clear statement supporting the view that that the work of the nominee fulfils the aims and objectives of the ICPEM in part or full. These are:
2. 'To bring together emergency professionals, academics and business, in order to provide an informed and influential voice on all aspects of civil protection and emergency management' and
'To be an independent and collaborating forum from which emergency professionals, academics and business will collectively champion civil protection and emergency management' and
 - To promote public safety and to protect the lives and property of citizens throughout the world
 - To advance education in the science or art of civil protection.
 - To provide for the relief of poverty, sickness and distress among those who shall be the victims of or suffer from the effects or aftermath of enemy attacks on civilian populations and/or disasters and emergencies in wartime and peacetime.
 - To foster international communication and cooperation in all aspects of civil protection and emergency management.
 - To promote the highest standards of study and research into all aspects of emergencies and disasters.
 - To promote, and assist in, the education and training of all members of the emergency management community including the wider business continuity profession
 - To represent the views of its members to government and other bodies.
 - To act as a repository for information for the benefit of members and others.
 - To disseminate recognised research and information which could beneficially influence public and private emergency management practices.
3. The nomination includes appropriate references/evidence in support of the statement.
4. The nominee is not a member of the Awards Committee.

Presentation of the Award

Details of the winner will be announced at the AGM and presented with a prize consisting of a year's free membership of the Institute (if a member), a cash prize of £300 and a certificate.

The decision of the awards committee shall be final. Any matter not set out in these principles, such as the specifics of the criteria used in making the award, are left to the discretion of the Awards Committee.

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Appendix A

Nomination for ICPEM Award

Name of nominator:.....

Is the nominator a member of ICPEM? Yes/No

Name of nominee:.....

Reasons for nomination - Here you are asked to provide a statement of up to 1000 words explaining why you feel the nominee qualifies for this award.

Please refer to the criteria for evaluating nominations which will help you in preparing your statement.

Please include references and attach documentary evidence in support of the nomination where appropriate.

Please attach your statement and supporting documentary evidence to this form and return it to the ICPEM postal address below.

If you wish to discuss a nomination or seek further informal advice on completing this form please contact the Chair (Internal Affairs), W.L. Blake by email at bill.blake@icpem.net

All nominations received will be considered, with details about awards being announced at the next Annual General Meeting.